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The Chair and Members of
Community, Customer and
Organisational Scrutiny Committee

13 March 2018

Dear Councillor,

Please attend a meeting of the COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE to be held on TUESDAY, 20 MARCH 2018 at 5.00 pm in Committee Room 2, Town Hall, Chesterfield, S40 1LP, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' interests relating to items on the Agenda.
2. Apologies for Absence
3. Minutes (Pages 5 - 12)

Minutes of the Meeting of the Community, Customer and Organisational Scrutiny Committee held on 23 January, 2018 attached.

(For Items 4 and 5 the Committee will sit as the Council's designated Crime and Disorder Committee in accordance with Section 19 of the Police and Justice Act 2006)

4. Cabinet Member for Health and Wellbeing - Update as Chesterfield Scrutiny Member of the Derbyshire Police and Crime Panel (Pages 13 - 20)

5.05 pm – Minutes of the Meeting of the Derbyshire Police and Crime Panel held on 25 January, 2018 attached
5. Cabinet Member for Health and Wellbeing - Progress Report on Community Safety Partnership

5.15 pm – Community Safety Partnership Progress Report to follow

(For the Remaining Items the Committee will sit in its standard capacity as the Community, Customer and Organisational Scrutiny Committee)
6. Deputy Leader - Communications and Engagement Strategy

5.55 pm – Verbal Report
7. Cabinet Member for Town Centres and Visitor Economy - Progress Report on Cultural Venues

6.15 pm – Verbal Report
8. Scrutiny Monitoring (Pages 21 - 22)

6.35 pm – Scrutiny Committee Recommendations - Implementation Monitoring Schedule attached.
9. Forward Plan

6.40 pm - Forward Plan of Key Decisions – 1 April – 31 July, 2018 (available via the link below):
<http://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=85&RP=134>
10. Work Programme for the Community, Customer and Organisational Scrutiny Committee (Pages 23 - 26)

6.50 pm – Work Programme attached

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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**COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY
COMMITTEE**

Tuesday, 23rd January, 2018

Present:-

Councillor P Innes (Chair)

Councillors Borrell
Dyke
L Collins

Councillors Flood
Sarvent
Niblock

Damon Bruce, Head of Customer Services ++
Clare Fowkes, Operational Benefits Manager ++
Brian Offiler, Democratic and Scrutiny Officer
Rachel O'Neil, Customer, Commissioning and Change Manager +

+ Attended for Minute Nos. 33 and 34

++ Attended for Minute No. 34

**30 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.

31 APOLOGIES FOR ABSENCE

No apologies for absence were received.

32 MINUTES

The Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee held on 21 November, 2017 were presented.

RESOLVED –

That the Minutes be approved as a correct record and signed by the Chair.

33 CABINET MEMBER FOR BUSINESS TRANSFORMATION - PROGRESS REPORT ON WORKFORCE STRATEGY

The Customer, Commissioning and Change Manager presented the progress report prepared by the Human Resources Manager on developing a workforce fit for the future, following the previous report to the Committee in July, 2017 (Minute No. 5).

It was reported that the Workforce Strategy Group had worked on the following issues during 2017:

- Development of a competency framework (to be rolled out with service managers and above for 2018/19);
- Guidance on team meetings and communication and use of a core brief for all Council services;
- Governance and decision making and appropriate levels of decision making.

Service manager meetings had been refocused to link with the workforce strategy agenda, and the core brief process had been devised by the communications team and supported by CMT.

The Workforce strategy would be updated once the Investor in People report had been issued in March, 2018.

Since the introduction of the online learning platform, Aspire learning, in March 2017 approximately 50% of staff had completed mandatory training for safeguarding and data protection and a further 665 courses had been completed online. Additional training had been provided to over 200 staff to ensure that all staff could access the online training and intranet.

The development of an online annual appraisal had enabled the Council to achieve a completion rate of 89% for appraisals in 2017.

An online corporate induction package would be formally launched in February 2018.

Following the introduction of an apprentice levy (0.5% of the paybill) in April 2017, the Council had procured training from four different providers delivering nine apprenticeship programmes to 23 apprentices (including 16 existing employees) covering customer service, business

administration, digital marketing, legal executive and management as well as traditional trades apprenticeships. Apprenticeship requests were currently being collated from annual appraisals to feed into the next round of recruitment for apprentices starting in September 2018.

Following the commercial awareness training workshops which had been delivered for Venues, Visitor Information and Museum staff a range of activities had been developed to generate further income, and recommendations would be considered for rolling this model out to other service areas.

The Senior Leadership Team had decided to seek accreditation under Investor in People (IiP) - the process of review had begun in November 2017 with an online survey being issued to all staff and Members. A 37% completion rate was achieved, enabling progression to the next stage of the assessment process - submission of data and evidence relating to workforce management and leadership in addition to interviews on site with a selection of staff and Members during January 2018. The final report would be submitted to the Council in March 2018.

Arising from Members' questions it was explained that the reasons why team meetings did not happen regularly in all areas and why all staff had not yet completed online mandatory training modules were being investigated with managers, taking account of differing circumstances in different areas to enable these issues to be addressed.

It was confirmed that the online appraisal system enabled managers to see where appraisals had not been completed, and that individual records could only be accessed by an individual's manager, their manager and Human Resources staff in order to collate learning needs.

The Chair thanked the Customer, Commissioning and Change Manager for her contribution to the meeting.

RESOLVED -

- (1) That the report be noted and the work undertaken in developing the workforce strategy be supported.
- (2) That a progress report be submitted to a future meeting of the Committee, subject to confirmation through the Scrutiny annual work programming process for 2018/19.

34 **CABINET MEMBER FOR HOMES AND COMMUNITIES - PROGRESS REPORT ON IMPLEMENTATION OF UNIVERSAL CREDIT**

The Customer, Commissioning and Change Manager, the Head of Customer Services and the Operational Benefits Manager presented a progress report to the Committee on the implementation of full service Universal Credit (UC) following the previous report to Committee in November, 2017 (Minute No. 25).

The report provided updated information on the measures taken and the continuing work to support residents claiming or transferring on to UC and to minimise adverse impacts on them, including:

- Maximising income for claimants, resulting in 28 claimants receiving additional benefit totalling £97,435 per annum, and 25 claimants receiving backdated arrears totalling £196,091;
- Discretionary Housing Payments (DHPs) of £33,383 paid to UC recipients, and close working with Job Centre staff to raise awareness of DHPs and budgeting support available;
- 25 personal budgeting support interviews completed since November;
- An online calculator available via the website to enable those needing to claim UC to check their benefit entitlement;
- 95 customers supported with assisted digital claims since November, including a limited number from other local authority areas – the number of customer facing computers to provide this service and the number of customers from other areas would continue to be monitored;
- 177 Council tenants with UC as their income were claiming Council Tax Support, 125 tenants were in rent arrears and 39 were on managed payments.

Members recognised the excellent work undertaken to support claimants, particularly in enabling them to maximise their income.

Arising from Members' questions and comments the following points were raised:

- It was expected that the budget for DHPs for 2017/18 would be fully allocated;
- Council Tax Support claim forms had been provided for Job Centre staff to issue and DHP claim forms would also be provided;
- The impact of any changes from national government in respect of PIP entitlements would be considered as necessary;
- Awareness raising sessions in respect of separating water rates payments from rent and providing contact details had been well received;
- Tenants would be advised to notify DWP when their rent increased to avoid loss of the housing element of UC payments;
- It was expected that full service UC would be implemented in Staveley in July, 2018.

The Committee expressed its support of the work undertaken and proposed that a letter be sent from the Committee to the staff involved, thanking them for their work in ameliorating issues arising from the introduction of UC. The Chair thanked the Customer, Commissioning and Change Manager, the Head of Customer Services and the Operational Benefits Manager for their contribution to the meeting.

RESOLVED -

- (1) That the report be noted and the ongoing work on implementation of UC be supported.
- (2) That a letter be sent from the Committee to the staff involved, thanking them for their work in ameliorating issues arising from the introduction of UC.
- (3) That a progress report be submitted to the meeting of the Committee in May, 2018, subject to confirmation through the Scrutiny annual work programming process for 2018/19.

35 **FORWARD PLAN**

The Committee considered the Forward Plan for the period 1 February – 31 May 2018.

It was noted that the Communications and Engagement Strategy was identified on the Plan for approval in April, 2018 and for consideration by the Community, Customer and Organisational Scrutiny Committee in March.

RESOLVED –

- (1) That the Forward Plan be noted.
- (2) That consideration of the Communications and Engagement Strategy be included on the Committee's work programme for its meeting on 20 March, 2018.

36 **SCRUTINY MONITORING**

The Committee considered the Scrutiny recommendations monitoring schedule.

RESOLVED -

That the Scrutiny monitoring schedule be noted.

37 **WORK PROGRAMME FOR THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE**

The Committee considered the list of items included on its work programme for 2017/18.

The Committee agreed to defer consideration of the progress report on Food Poverty, Mental Health and Deprivation from March, 2018 until after the Scrutiny annual work programming process for 2018/19.

It was noted that the first day of the Scrutiny annual work programming for 2018/19 had been arranged for 13 February and that all Members would be invited to attend.

RESOLVED -

- (1) That consideration of the progress report on Food Poverty, Mental Health and Deprivation be deferred from March, 2018 until after the Scrutiny annual work programming process for 2018/19.
- (2) That the work programme be noted and updated to include the decisions of the current meeting.

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PUBLIC

Agenda Item x

MINUTES of a meeting of the **DERBYSHIRE POLICE AND CRIME PANEL** held on 25 January 2018 at County Hall, Matlock.

PRESENT

Councillor C Hart (in the Chair)

Councillors C Dale (Bolsover District Council), John Dickenson (Chesterfield Borough Council), H Elliott (Derbyshire County Council), J Frudd (Erewash Borough Council), G Hickton (Erewash Borough Council), J McCabe (High Peak Borough Council), J Lilley (NE Derbyshire District Council), B Murray-Carr (Bolsover District Council), J Orton (Amber Valley Borough Council), P Pegg (Derby City Council), G Potter (Derby City Council), G Purdy (Derbyshire Dales District Council), S Russell (Derby City Council) and Dr S Handsley and K Jackson-Horner (Independent Members).

Derbyshire County Council officers also in attendance: P Handford (Director of Finance and ICT), E Wild (Legal Services) J Wardle (Improvement and Scrutiny Officer) and M Calladine (Democratic Services Officer).

H Dhindsa, Police and Crime Commissioner, D Peet, Chief Executive, Office of the Police and Crime Commissioner, Andrew Dale, Chief Finance Officer, Office of the Police and Crime Commissioner and T Neaves, Director of Finance and Business Services, Derbyshire Constabulary.

Apologies for absence were submitted on behalf of Councillors D Froggatt (Derby City Council) and C Ludlow (Chesterfield Borough Council) and V Newbury (Independent Member)

1/18 **MINUTES** **RESOLVED** that the Minutes of the meeting of the Derbyshire Police and Crime Panel held on 16 November 2017 be confirmed as a correct record and signed by the Chairman.

2/18 **PROPOSED PRECEPT 2018/19** Hardyal Dhindsa, Police and Crime Commissioner for Derbyshire, presented to the Panel his proposed precept for the forthcoming financial year in accordance with the duty under the Police Reform and Social Responsibility Act 2011. The Commissioner informed the Panel of his proposal to issue a precept increase of £12.00 per year to the current Band D precept of £180.60 which would give a Band D precept for 2018/19 of £192.60.

The Commissioner was questioned in detail by Panel members with regard to his proposed precept increase.

RESOLVED (1) to approve the proposed precept for 2018/19; and

(2) to recommend that the Commissioner re-consider the allocation of funds within the budget to provide for further emphasis on measures to ensure a visible presence of uniformed police officers within the community, and the Panel be kept informed of the outcomes of the spending proposals.

3/18 **POLICE AND CRIME COMMISSIONER'S UPATE REPORT**
Hardyal Dhindsa, Police and Crime Commissioner (PCC) for Derbyshire, gave an update on some of the areas of work that he had recently undertaken.

With regards to community engagement work, an additional 99 surveys had been completed since the last Panel meeting, making a total of 557 completed surveys. 16 public consultation events had been held since the last meeting of the Panel in November. Over 1,200 Derbyshire residents had completed the precept budget consultation since 20 December 2017. In relation to the #D383 pledge, 147 of 383 locations had now been visited.

A total of £192,635 had been awarded to 9 community projects under the large grant scheme. Two community projects had been supported under the small grant scheme totalling £4,500.

The 'Intoxicated' campaign, which would see up to 120 premises receiving bespoke training to bar staff on the law and selling responsibly, had been launched in Chesterfield on 17 November 2017.

Two Chesterfield Town Summit meetings had taken place and a further was scheduled on 31 January 2018. A Proactive Enforcement and Engagement Programme (PEEP) was being established to look at a variety of issues.

Details were given of a number of upcoming events.

Panel members were given the opportunity to ask questions and also made a number of comments and observations on the update, to which the Police and Crime Commissioner responded.

RESOLVED to note the update provided.

4/18 **POLICE AND CRIME PLAN OBJECTIVES SIX AND SEVEN UPDATE TO PANEL** Members were informed of the progress made against Strategic Priority 6 for the 2016-21 Police and Crime Plan for Derbyshire. Priority 6 related to the diversity within the Derbyshire Constabulary policing family.

It was noted that the PCC's desire to see greater diversity within the Derbyshire Constabulary 'policing family' was not limited to those from BME communities; rather it applied to all sections of the community who were currently under-represented within officers, staff and volunteers for the Force. The 2011 Census data and the 2016 ONS Sexual Identity Survey had been used to show the breakdown of ethnic diversity, male and female population and sexual orientation of Derbyshire/East Midlands. The latest workforce data for Derbyshire Constabulary was also given.

The Force had employed a positive action coordinator to work with those communities currently under-represented to encourage them to consider a role within the Derbyshire Constabulary Policing Family. The Force was also looking to understand best practice from other forces and was seeking peer review work of current local initiatives.

Whilst the Force was unable to positively discriminate to increase numbers of under-represented groups within the Force, it was able to engage with under-represented communities to encourage and support them during the recruitment process.

Other work under this priority had included the recruitment of Community Champions to work with community groups to make them aware of opportunities within the Force; the development of a Positive Action Twitter account and website; and the recruitment of mentors within the Force to support people through the application process.

Work was not limited to recruitment. The Force had recognised that it was equally important to support those from minority groups once they become part of the workforce. The PCC and the Force continued to value the input from the various staff associations and networks within Derbyshire Constabulary.

As part of his commitment to the agenda, the PCC was working to ensure that his grant making activity supported engagement with underrepresented groups.

As the Deputy Lead nationally for Equality, Diversity and Human Rights, the PCC was also playing his part on this agenda nationally as well as leading for PCCs on the issue of Hate Crime.

An update with regards to Strategic Priority 7, was also given. Priority 7 dealt with the use of technology by the Force and the PCC had set the Chief Constable a clear challenge to maximise the developments of new technology to support police officers and police staff in their jobs.

With the challenges of policing budgets and the changes to the police estate (including the closure of police stations) the Force had needed to ensure that officers and staff were able to access Force systems even if they were not based in a physical office. This had seen the roll out of the Mobile Office programme and all frontline officers and staff now had mobile data devices that allow them to carry out their duties without the need to return to a 'base' to log crimes or type up statements.

The Niche system had been introduced into the Force which recorded incidents and crime reported to the Force and allowed officers to quickly access all available information held on an individual as a victim, perpetrator or witness to a crime. It also allowed data to be shared with colleagues in the region, who along with the City of London Police, who were all on the same system.

One of the most significant threats facing the police service was that posed by Cyber Crime, either committed online or enabled through technology. Significant progress had been made regionally on ensuring that the five regional forces were able to respond to these challenges. The Chief Constable of Derbyshire was the lead nationally on the issue of Cyber Crime.

As the world of technology was one that was ever changing there would be need for significant, ongoing investment in this area of business. Recognising this and the importance attached to this area the Force had invested in a new Chief Superintendent with a responsibility for Technical Implementation.

As part of his commitment the PCC had funded a case management system for all of the Community Safety Partnerships in the County to use to record incidents and work with those suffering from Anti-Social Behaviour. This system, ECINS, could also be used as a case management approach across partnership for other areas of business and discussions are underway to roll out this system to support other areas of partnership work.

RESOLVED to note the report and the work that the PCC has undertaken with regards to diversity and technology.

5/18 **REGIONAL COLLABORATION** A number of Panel Members attended a Regional Collaboration Seminar in November 2017, which had been instigated by the Derbyshire and Nottinghamshire Police and Crime Panels and was thought to be first of its kind nationally.

The objective of the Seminar was to bring together Panel Members from the East Midlands, along with their respective PCCs, to discuss regional collaboration activities. A representative from the Home Office had also been

involved and the Home Office is keen to be kept informed of developments. A summary of the discussions was attached to the report.

Panels from across the East Midlands would continue to support and challenge their respective PCCs, and would be helped by a common set of questions to allow for Panels to understand where there was commonality and gaps in collaboration activities.

RESOLVED to note the way in which Panels across the East Midlands were working to support and challenge the regional collaboration activities of their respective Police Forces and PCCs.

6/18 ESTABLISHMENT OF A NATIONAL POLICE AND CRIME PANEL SPECIAL INTEREST GROUP The Director of Legal Services, Derbyshire County Council, updated the Panel on the development of a National Police and Crime Panel Special Interest Group (SIG).

Since the inception of Police and Crime Commissioners (PCC) in November 2012 and the associated establishment of Police and Crime Panels (PCPs), there had been a growing consensus of a need for a national representation of panels.

Following meetings of PCPs across England and Wales in February, July and November 2017, it had been agreed to take forward proposals on how such a national representation could be developed. A proposal had now been put forward on the intended steps leading to the establishment of the Police and Crime Panel SIG at an inaugural meeting which was proposed to take place in late February/early March 2018.

A letter from Councillor Tim Hutchings, the Chair of the Hertfordshire Police and Crime Panel, who was leading the development of the national PCP SIG, outlined the intended steps for the establishment of the Police and Crime Panel SIG.

RESOLVED (1) to note the proposals for the SIG and to agree that Derbyshire PCP should participate in that Group; and

(2) to approve a representative to attend the inaugural meeting to establish the PCP SIG and future meetings (Councillor Hart agreed to attend the inaugural meeting).

7/18 RENEWAL OF SUBSCRIPTION TO THE EAST MIDLANDS POLICE AND CRIME PANEL NETWORK The Director of Legal Services, Derbyshire County Council, asked Members to consider the proposal to renew the subscription to the support network for East Midlands Police and Crime Panels for 2018/19.

In 2014 East Midlands Councils had supported Frontline Consulting in the establishment of an East Midlands Police and Crime Panel Network. The aim of the Network was to give representatives of the Panels the opportunity to link up on a regional basis with other Police and Crime Panels and explore issues of common interest, exchange information and share good practice.

In January 2014 the Panel had agreed to join the network at a cost of £500 and review its membership on an annual basis. Derbyshire Panel Members had benefited from the national conferences each year and the ability to share good practice. The consensus from subscribing members was that the Network was very helpful and useful with some participants noting particularly that Frontline Consulting's nationwide experience and knowledge of PCP's was very valuable.

Furthermore, due to the success of the East Midlands Network, there were plans for other regional networks to form and also a national Police and Crime Panel. It was anticipated that this would take place in 2018/19 and being part of the network would enable the Derbyshire PCP to contribute to these developments.

RESOLVED to approve that Derbyshire Police and Crime Panel renew its membership of the East Midlands Police and Crime Panel Network for 2018/19.

8/18 **FORTHCOMING EVENTS** No forthcoming events were reported.

9/18 **PROPOSED TIMETABLE OF MEETINGS 2018/19** It was proposed that the Police and Crime Panel timetable of meetings for the year 2018/19 as follows –

- Thursday 24 May 2018
- Thursday 5 July 2018
- Thursday 13 September 2018
- Thursday 15 November 2018
- Thursday 24 January 2019 – precept meeting
- Thursday 14 February 2019 - 2nd precept meeting (if veto exercised)
- Thursday 21 March 2019

All meetings will commence at 10am at County Hall, Matlock.

It was recognised that there needed to be a degree of flexibility with any work planning process and the Panel should note that it would be possible to vary the timetable throughout the year should pressing matters arise.

In addition to the above meetings, a principal role for the Panel would be to conduct confirmation hearings for the Police and Crime Commissioner's senior appointments. When notification of these appointments was made the Panel must review the senior appointment and make a report to the Police and Crime Commissioner within a period of three weeks.

RESOLVED to approve the timetable of meetings for 2018/19.

10/18 **DATE OF NEXT MEETING** **RESOLVED** to note that the next meeting of the Derbyshire Police and Crime Panel would take place on Thursday 22 March 2018 at 10.00 am at County Hall, Matlock

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5 Page 21	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>)	EW 23.04.15 (Min. No. 70)	To approve the on-going work of the Project Group in respect of the continuing monitoring of the construction, transfer to and the operation of the new leisure centre facilities.	6 month progress report	SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next EW5 leisure progress report TBA.
CCO1	Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO3	Friends Groups	CCO 19.09.17 (Min. No. 19) Cabinet 14.11.17 (Min. No. 81)	Friends Groups SPG report approved by CCO 19.09.17. Considered by Cabinet 14.11.17. – corporate officer working group to consider resource implications and to report to CCO and Cabinet.	6 month progress report – 22.05.18.		Monitor progress – 22.05.18.
<p><i>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).</i></p> <p><i>* Note recommendation wording may be abridged.</i></p>						

CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME : COMMUNITY, CUSTOMERS AND ORGANISATIONAL SCRUTINY COMMITTEE for 20 MARCH 2018

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
	20.03.18	Cultural Venues	Report considered by CCO on 11.07.17. Progress report requested for 23.01.18. (deferred to 20.03.18)	<i>Scrutiny Work Programme Action Planning – 2016 & 2017</i>	<i>Town Centres & Visitor Economy</i>
	20.03.18	Crime and Disorder Scrutiny (with Police & Crime Panel Update and Monitoring Reports)	Reports considered by CCO on 19.09.17. Progress reports requested for 20.03.18.	<i>Statutory requirement at least once per year</i>	<i>Health & Wellbeing</i>
	20.03.18	Communications and Engagement Strategy	Report considered by CCO on 21.11.17. Revised strategy scheduled for approval in April 2018.	<i>Scrutiny Work Programme Action Planning – 2017</i>	<i>Governance</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
Items for 2018/19 Work Programme (subject to Scrutiny Annual Work programming):					
	22.05.18	Implementation of Universal Credit	Report considered by CCO on 23.01.18. Progress report requested for 22.05.18.	<i>Scrutiny Work Programme Action Planning – 2016 & 2017</i>	<i>Homes & Customers, Health & Wellbeing,</i>
	22.05.18	Food Poverty, Mental Health & Deprivation	Report considered by CCO on Health Scrutiny / Deprivation, including Press Red work on 19.09.17. Progress report requested for 20.03.18. (deferred to 22.05.18)	<i>Scrutiny Work Programme Action Planning – 2016 & 2017</i>	<i>Health & Wellbeing</i>
	TBC	Workforce Fit for the Future	Report considered by CCO on 23.01.18. Progress report requested for a future meeting.	<i>Scrutiny Work Programme Action Planning – 2016 & 2017</i>	<i>Business Transformation</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
Scrutiny Project Groups :					
Monitoring Items :					
	22.05.18	Monitoring: Friends Groups	SPG report considered by Cabinet on 14.11.17. – corporate officer working group to consider resource implications.	<i>Friends Groups SPG, CCO 19.09.17</i>	<i>Health & Wellbeing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
<i>Items Pending Reschedule or Removal:</i>					
<i>New Business Items Proposed :</i>					

Note:

Members may wish to schedule items from the Forward Plan and Scrutiny Monitoring Form into the work programme.

[KEY to abbreviations :

OP = Overview and Performance Scrutiny Forum.

CCO = Community, Customer and Organisational Development Scrutiny Committee.

EW = Enterprise and Wellbeing Scrutiny Committee.

TBC = To be confirmed].